



## Cleaner

<b>Job Title:</b>	Cleaner
<b>Location:</b>	Kent Life
<b>Hours of work:</b>	32 hours per week (Friday to Monday)
<b>Wage:</b>	National Minimum/Living Wage
<b>Reports to:</b>	Site Team Supervisor
<b>Accountable to:</b>	General Manager
<b>Job function:</b>	To support the full time cleaning team to maintain the cleanliness and appearance of the site and buildings to the highest possible standard

### Key tasks:

- Carry out daily cleaning programme of all washroom facilities onsite, including sweeping and washing all floors, cleaning sinks, toilets and urinals, toilet seats, windowsills, emptying bins and replenishing soap dispensers.
- Ensure all toilet tissue, hand towel, soap, air freshener and urinal chemical dispensers are full enough to last until the next inspection period covered by the position.
- Clean, dust, wash floors in all function rooms as dictated by room bookings and as advised by the Site Team Supervisor.
- Maintain cleaning programme of attraction buildings in rotation, including washing/vacuuming floors, removal of all cobwebs, cleaning display cabinets, polishing of brass plaques and signs.
- Co-ordinate the setup of function rooms as required by the weekly diary.
- Maintain adequate stock of cleaning products, dispenser refills, bin liners, cleaning utensils, and advise Finance Administrator of any shortages for re-ordering.
- Report any problems, damage or breakages as soon as identified.
- Undertake the litter picking around the entire site.
- Adhere to the appropriate health and safety procedures, standards of staff behavior and dress codes as stipulated by the companies management.
- Undertake any other duties as required by the company with a view to improving guest experience.