

HERITAGE FARM PARK

DISCOVER KENT LIFE  
WITH 28 ACRES TO EXPLORE  
FAMILY FARMYARD

Kent  
Life

INDOOR **PLAYBARN**  
THE KENTISH GARDENS  
& THE VINTAGE VILLAGE

# CORPORATE PACK



[www.kentlife.org.uk](http://www.kentlife.org.uk) or call 01622 763936

Kent Life, Lock Lane, Sandling, Maidstone, Kent, ME14 3AU (just off jct.6 of the M20)



# A UNIQUE VENUE

If you are looking for a unique venue to hold conferences, seminars, meetings, training courses and more, look no further than Kent Life, set in beautiful 28 acre surroundings. The rooms at Kent Life are suitable for both large and small gatherings.

A corporate day at Kent Life can be an enjoyable day out for all colleagues and clients.

As a part of your corporate booking you will get the opportunity to stay all day and explore the beautiful surroundings here at Kent Life, including our historic houses, gardens, orchards, Britain's last working coal fired Oast House and not forgetting the traditional farmyard animals.

At Kent Life we offer a Room Only package that can be tailored to your needs. Our Room Only Package enables you to book a room by the half (3.5 hours) or full day and add your choice of supplements.

## Our Room Only Package includes:

- Your chosen room
- Free Car Parking
- Directional Signage for your Delegates
- Room set-up including use of tables, chairs and tablecloths
- Complimentary jugs of water

If you'd like to hire the whole site for private evening hire, please contact us to discuss your requirements on 01622 763936.



# ROOMS FOR HIRE

## The Village Hall

**Our Vintage village Hall is an original hall brought to us from Ulcombe. This authentic room has high ceilings and wooden floors. It also includes wash room facilities and bar area. The Village Hall is situated just across a small block-paved pathway from the Wagon Store and is also perfect as a breakout room.**

### Capacities:

Standing	90
Theatre	75
Boardroom	26
Cabaret	24
U-Shape	26



### The Venue

Height	3m
Width	5.4m
Length	12.5m
Electrical Sockets	7 x (Doubles)
Natural Light	YES
Disabled Access	YES
Toilets	YES
Disabled Toilets	YES
Bar	YES



### Daytime Hire Rates

	Peak (April-October)	Off Peak (November-March)
Full Day (available 9.30-5.30)	£250.00	£150.00
Half Day (max 3.5 hours)	£150.00	£95.00

### Private Evening Hire

Want to hire the whole site for your Evening Function? Please contact us for further details.



# ROOMS FOR HIRE

## The Wagon Store

As our showcase function room the Wagon Store is complete with timber beams, which are decorated yearly with traditional Kentish dried hops. The Wagon Store is a delightful room bathed in natural light from the many windows flanking one wall, giving you a perfect view overlooking the fantastic Orchard and Kent Life grounds.

### Capacities:

Standing	90
Theatre	90
Boardroom	26
Cabaret	42
U-Shape	26

### The Venue

Height	2.1m
Width	7.3m
Length	12.4m
Electrical Sockets	6 x (Doubles)
Natural Light	YES
Disabled Access	YES
Toilets	No (Tea Rooms)
Disabled Toilets	No (Tea Rooms)
Bar	No



### Daytime Hire Rates

	Peak (April-October)	Off Peak (November-March)
Full Day (available 9.30-5.30)	£250.00	£150.00
Half Day (max 3.5 hours)	£150.00	£95.00

### Interested in hiring both The Wagon Store and Village Hall?

	Peak (April-October)	Off Peak (November-March)
Village Hall and Wagon Store	£395.00	£300.00

### Private Evening Hire

Want to hire the whole site for your Evening Function? Please contact us for further details.

## The Cellar

The Cellar is decorated in pastel colours with vintage style bunting. Located beneath the tea rooms, the cellar is ideal for children's birthday parties, small informal gatherings or training needs.

### Capacities:

Standing	50
Theatre	20
Boardroom	20

### The Venue

Height	2m
Width	4.2m
Length	8.5m
Electrical Sockets	2 x (Doubles)
Natural Light	YES
Disabled Access	No
Toilets	No (Tea Rooms)
Disabled Toilets	No (Tea Rooms)
Bar	No



### Daytime Hire Rates

	Peak (April-October)	Off Peak (November-March)
Full Day (available 9.30-5.30)	£95.00	£75.00
Half Day (max 3.5 hours)	£75.00	£50.00

### Private Evening Hire

Want to hire the whole site for your Evening Function? Please contact us for further details.

# CATERING

## Why not let us take care of your catering?

All catering must be pre-booked 10 days in advance.



**Tea and Coffee** (Maximum of 80 per serving)  
With biscuits **£2.00 per serving**  
With cakes **£3.20 per serving**

**Bottled Water 500ml bottle**  
**£1.25 per bottle**

**Lunch Menu:** All our lunches are served buffet style.

**Sandwich Platter £8.25**  
Selection of sandwiches, Kent crisps, homemade cakes and fresh tea or coffee.

**Baguette Platter £9.25**  
Selection of freshly baked, filled baguettes, Kent crisps, homemade cakes and fresh tea or coffee.

**If you have any dietary requirements please let us know at least 10 days in advance so we can then accommodate your request.**

**Fancy something different?**  
Call us to discuss bespoke breakfast, lunch or buffet options.

# TERMS AND CONDITIONS

## Access

- Most buildings have wheelchair access, with the exception of the first floors of the historic buildings.
- Fully accessible toilets are available at four locations around the site, including The Village Hall.
- The cellar is not suitable for visitors who require wheelchair access.
- We have two wheelchairs available to hire completely free of charge, reserve by calling 01622 763 936.
- Please be aware our site is on a gradual slope.
- Free car and coach parking is available on site. Disabled parking spaces are available.

## Booking and Payment

- All bookings should be made by completing the Booking Form and returning it to Kent Life, Lock Lane, Sandling, Maidstone, Kent ME14 3AU or by email to [enquiries@kentlife.org.uk](mailto:enquiries@kentlife.org.uk)
- A non-refundable deposit of £100 will be required for all bookings. This can be paid by cash, card, cheque or an invoice can be raised. We cannot confirm your booking until we have received your deposit.
- Final numbers and payment of any outstanding balance must be confirmed 10 days in advance of your visit.

- Invoices must be paid within 30 days of the invoice date. Failure to do so may result in full prepayment being required on future visits.

## Cancellations

- All cancellations of bookings must be made in writing by letter, or email.
- Booking cancellations received 7 days or less of the event date will be subject to 100% cancellation charges.
- Kent Life reserves the right to make changes to the booking at any time, in the event of unforeseen circumstances.
- Deposits are non-refundable.

## Catering

- Catering should be pre ordered at least 10 days in advance of the event date. Please let us know of any dietary requirements at this time.
- If larger catering is required, please contact us for further information at [enquiries@kentlife.org.uk](mailto:enquiries@kentlife.org.uk)
- Menus are subject to change.

## General

- There is a designated smoking area outside the Village Hall and Wagon Store only.
- Guests are responsible for their personal property during the visit.

# Booking Form



## Contact Details

Event organiser

Company Name

Address

Postcode

Email

Telephone

### Meeting room required

The Village Hall

The Wagon Store

The Cellar

### Room layout

Standing

Boardroom

U-Shape

Theatre

Cabaret

## Event Information

Date of Event

Delegate Arrival

Name of Event

Departure Time

Arrival Time for Set-up

Number of Guests

### Equipment Required (included)

Flipchart & Pens

Digital Projector & Screen

## Event Information

Tea, Coffee & Biscuits	£2.00	servings at
Tea, Coffee & Cake	£3.20	servings at
Bottled Water	£1.25	servings at
Sandwich Platter	£8.25	servings at
Baguette Platter	£9.25	servings at

Any other requirements

I hereby agree to the terms and conditions. Signed:

Date: